



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Out-of-School Time Site-Specialist Internship

YMCA Mission Statement:

To put Christian principles into practice through programs that build healthy mind, body and spirit for all.

Out-of-School Time Departmental Pledge:

We will impact every child's life in a positive way, by teaching and practicing the YMCA's mission statement. This will be accomplished by continually making an extra effort towards a positive Y experience. We will greet and acknowledge each participant on a daily basis. We will have a prepared lesson plan and weekly themes structured around our mission statement.

Position Summary:

Intern will work alongside a YMCA Site-Specialist at one of our Elementary school based Out-of-School Time sites. Intern will assist in developing and implementing weekly lesson plans, assist the OST Site-Specialist in maintaining a program environment that aligns with the YMCA Mission Statement, OST Department Pledge, and all State of Michigan Child Care Licensing Requirements. Interns will also assist in planning and implementing a Family Engagement event at the YMCA.

Job Duties:

- Create and implement weekly lesson plans for assigned site.
- Positively engage with program participants, parents, YMCA staff, school staff, and community partners.
- Design, implement, and participate in family engagement event.
- Report any suspected child abuse to Association OST Director immediately.
- Support OST Site-Specialist and/or other YMCA OST staff with light office work. This may include but not limited to:
 - Assigning trainings to staff, communicating with parents, assisting with billing, etc.
- Other tasks as assigned.

Please send letter of interest and apply to:
Corey Clark -- Cclark@kzooymca.org

YMCA of Greater Kalamazoo

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